



Membership Cancellation Request Form

Cancellation Policy:

Vida-Flo employs a 30 day cancellation policy. A member can cancel anytime after their initial term by filling out a cancellation form. Any EFT that is within the 30 day cancellation period will be billed. The member has 30 days from the last EFT to utilize any unused treatment sessions. Any additional treatment sessions remaining after the 30 day cancellation date will be forfeited.

To be completed by Member:

Today's Date: _____
Phone Number: _____

Member Name: _____
Email: _____

Please take a moment to let us know how we have been performing in the following areas by circling what best represents your outlook.

Quality of Treatment	Great	Good	Fair	Poor	Unsatisfactory
Front Desk Customer Service	Great	Good	Fair	Poor	Unsatisfactory
Convenient Appointment Times	Great	Good	Fair	Poor	Unsatisfactory
Cleanliness of the Clinic	Great	Good	Fair	Poor	Unsatisfactory
Overall Experience with Vida-Flo	Great	Good	Fair	Poor	Unsatisfactory

Reason for Cancellation:

Please Circle one below.

Relocation
No Time to Attend
Unsatisfied With Facility
Convenient Appointment Times Unavailable
Changing Health and Wellness Routine
Medical
Seasonal or Temporary Resident
Other: _____

To be completed by Vida-Flo:

Member Since: ____/____/____

- I have spoken to Member and discussed cancellation options and procedures
- I have spoken to Member about termination date and informed them of any remaining treatment sessions.

Enter and Verify in Booker Software:

Membership Termination Date: _____

Last EFT Date: _____

Number of Treatment Sessions Remaining: _____

Membership Expiration Date: _____

Freeze Membership?

Signatures

I, _____, acknowledge that the cancellation procedures and dates have been explained to me and I understand that any EFT's remaining in the 30 day cancellation period will be billed. I understand that I have 30 days from the last EFT hit to utilize any unused class sessions. After this time is over, I will forfeit any remaining class sessions as my membership will no longer be active.

Member Signature: _____ Date: _____

Manager Signature Approving Cancellation: _____ Date: _____